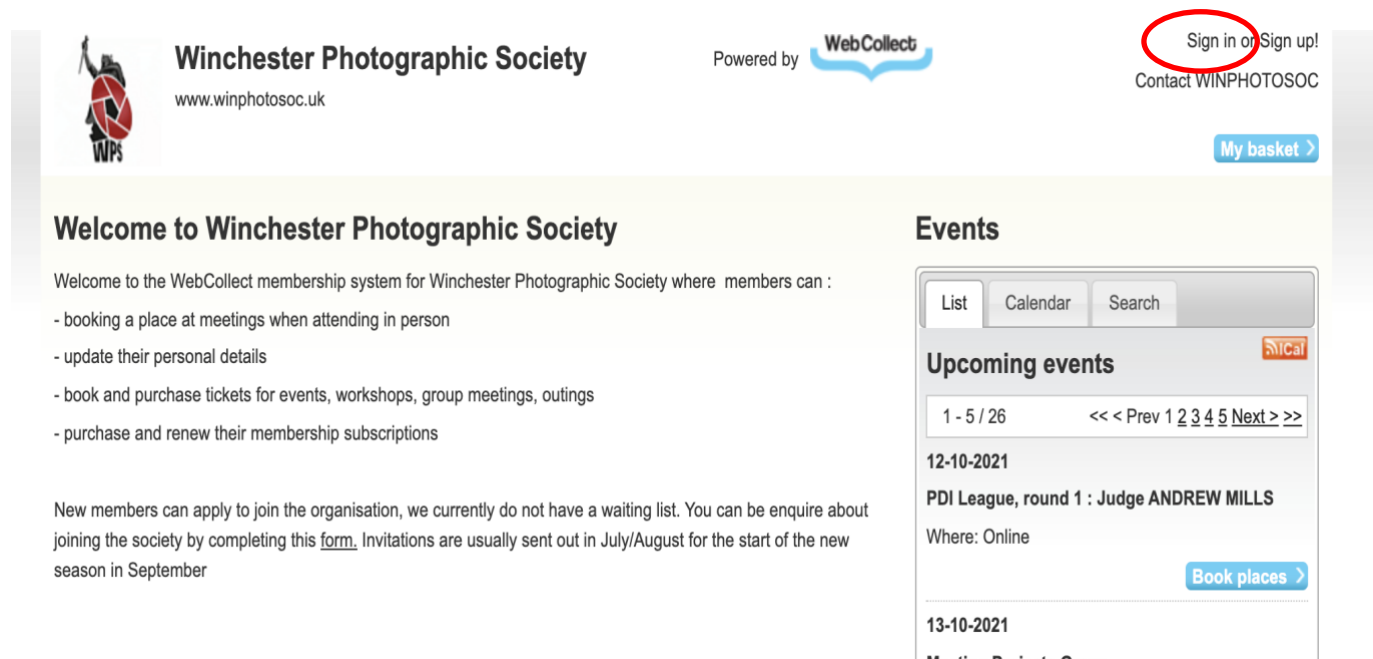


# Updating Your Personal Details in Web Collect

WebCollect contains all your personal details such as address, email, telephone numbers and photography qualifications. You can change these at any time by following these steps

1. First login to WebCollect at <https://webcollect.org.uk/winphotosoc>



**Winchester Photographic Society**  
www.winphotosoc.uk

Powered by **WebCollect**

Sign in or Sign up!  
Contact WINPHOTOSOC

My basket >

## Welcome to Winchester Photographic Society

Welcome to the WebCollect membership system for Winchester Photographic Society where members can :

- booking a place at meetings when attending in person
- update their personal details
- book and purchase tickets for events, workshops, group meetings, outings
- purchase and renew their membership subscriptions

New members can apply to join the organisation, we currently do not have a waiting list. You can be enquire about joining the society by completing this [form](#). Invitations are usually sent out in July/August for the start of the new season in September

## Events

List Calendar Search

### Upcoming events

1 - 5 / 26 << < Prev 1 2 3 4 5 Next >>

12-10-2021  
**PDI League, round 1 : Judge ANDREW MILLS**  
Where: Online  
Book places >

13-10-2021  
Meeting Projects Group

2. Next sign in



**Winchester Photographic Society**  
www.winphotosoc.uk

Powered by **WebCollect**

Already have an account with WebCollect? **Create**

**Sign in** **Sign**

E-mail  
me@lilianhobbs.com ?

Password  
..... ?

Login >

Now you are at your home page in web collect where you can see all of your personal details, its from here where you can make changes.

The screenshot shows the member profile page for Lilian Hobbs. The page is titled 'Winchester Photographic Society' and is powered by 'WebCollect'. The user is logged in as 'Lilian Hobbs' and can see options for 'My home', 'Sign out', and 'Contact WINPHOTOSOC'. There is a 'My basket' link in the top right.

The page is divided into several sections:


- Upcoming WINPHOTOSOC events:** Lists three events with 'Details' links for each. A 'Browse more upcoming events' button is at the bottom.
- My tickets:** Lists two tickets with 'Details of all tickets' link.
- My subscriptions:** Shows 'Individual Renewing Member - Lilian Hobbs' with a 'Join Here' link and a 'Manage / Renew my subscriptions' button.
- Lists:** Includes 'I belong to' (All Members, Committee, Competitions) and 'Public lists' (Beainners Group).
- My profile:** A table of personal details with links for 'Edit', 'Details', 'Password', and 'Addresses'. Callout 4 points to the 'WebCollect id' field.
- Main Membership Form for Lilian Hobbs:** A table of membership details with an 'Edit' link at the bottom. Callout 3 points to the 'Edit' link, callout 5 points to the 'Edit' link, and callout 6 points to the 'Edit' link.

Red boxes with numbers 3, 4, 5, and 6 are overlaid on the page, pointing to the 'Edit' link in the 'My profile' section, the 'Edit' link in the 'Main Membership Form' section, the 'Edit' link in the 'Main Membership Form' section, and the 'Edit' link in the 'Main Membership Form' section respectively.

3. [To change Email and Phone Numbers](#)
4. [Change your WebCollect Password](#)
5. [Update your Address](#)
6. [Update Personal Details such as New Qualifications](#)

## Change Email and Phone Numbers

To change your email address or telephone number click on **Details** shown at 3 on page 2, which displays the following screen



The screenshot shows the user interface for the Winchester Photographic Society. At the top left is the WPS logo, which features a camera lens and the letters 'WPS'. To the right of the logo, the text reads 'Winchester Photographic Society' and 'www.winphotosoc.uk'. Below this is a navigation breadcrumb: 'My account > My details'. The main content area contains several input fields for user details, each with a blue question mark icon to its right. The fields are: Title (Dr), First name (Lilian), Last name (Hobbs), Email (me@lilianhobbs.com), Home phone (02380 263319), Mobile phone (07785 264684), Work phone (empty), and Date of birth (empty with a calendar icon). At the bottom of the form are two buttons: a blue 'Save >' button and a 'Cancel' button.

**Winchester Photographic Society**  
www.winphotosoc.uk

**My account > My details**

Title  ?

First name  ?

Last name  ?

Email  ?

Home phone  ?

Mobile phone  ?

Work phone  ?

Date of birth  ?

[Save >](#) [Cancel](#)

Enter the new details and click on the Blue **Save** button

## Change WebCollect Password

To change your WebCollect password click on **Password** shown at 4 on page 2, which displays the following screen

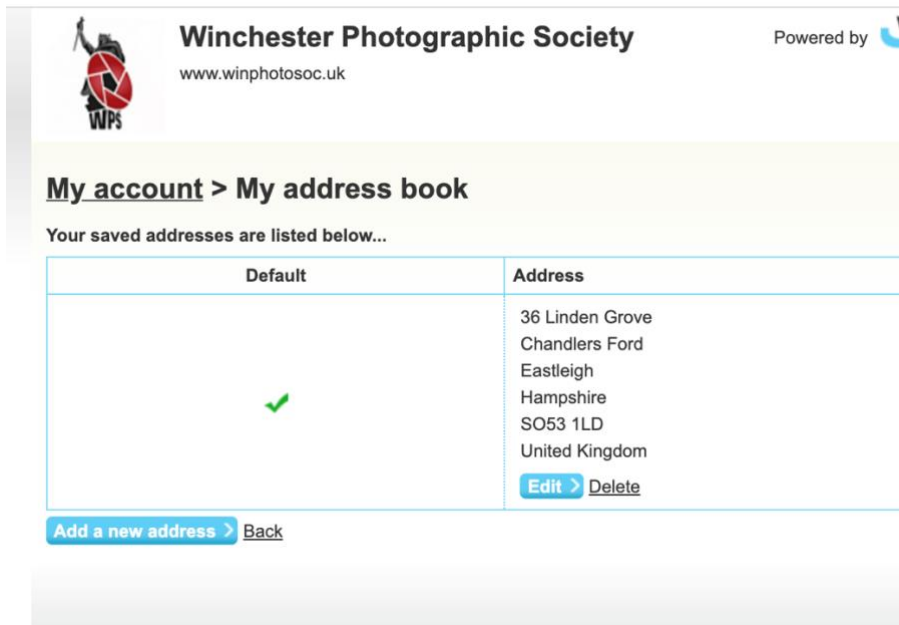


The screenshot shows the Winchester Photographic Society website. At the top left is the logo, which features a silhouette of a person holding a camera, with a red camera shutter icon overlaid and the letters 'WPS' below it. To the right of the logo, the text reads 'Winchester Photographic Society' in a large, bold font, and 'www.winphotosoc.uk' in a smaller font below it. The main content area has a light yellow background and is titled 'My account > My password'. Below the title are four input fields: 'Existing password', 'New password', 'Strength', and 'Confirm new password'. Each of the first three fields has a small blue question mark icon to its right. At the bottom of the form are two buttons: a blue 'Submit' button with a right-pointing chevron, and a grey 'Cancel' button.

Enter your current password and your new password and click on the Blue **Submit** button

## Update Address

To change your address or add another one click on **Addresses** shown at 5 on page 2, which displays the following screen




Winchester Photographic Society  
www.winphotosoc.uk

Powered by


**My account > My address book**

Your saved addresses are listed below...

Default	Address
	36 Linden Grove Chandlers Ford Eastleigh Hampshire SO53 1LD United Kingdom <a href="#">Edit</a> <a href="#">Delete</a>

[Add a new address](#) [Back](#)

Click on the Blue **Edit** button to update your address



Winchester Photographic Society  
www.winphotosoc.uk

Powered by

**My account > My address book > Edit address**

Please make any changes to your address...

House no. / Street\*  ?  
 ?  
 ?  
 ?

Postcode\*  ?

Country  ?

[Save](#) [Cancel](#)

Make the changes and press the blue **Save** button

## Update Personal Details

You can now keep your personal details up to date. Have you achieved a new Photography qualification? Then please update your details here as this is what is used to print your badge.

Click on the **Edit** button shown at 6 on page 2, which displays the following screen

Please note some fields you cannot change. Make the changes and scroll down to press the **Save** button

**Main Membership Form for Lilian Hobbs**

**Main Membership Form for Lilian Hobbs**

GDPR Consent  I consent to my data being held in WebC Winchester Photographic Society.

Competition Class

Mailing List

Groups Please click the Groups you wish to belong to  
 Beginners  Distinctions  Enhanced Reality  Improver

Facebook  Member of WPS Facebook Page

Role in Society

Joined Society

Distinction

Website

Camera Equipment

Area of Interest

Handbook/Badge

Badge printed

Handbook Taken

[Save >](#)